

Mennonite Heritage Center

Educational Curator

The Educational Curator is a public historian who will fulfill the Mennonite Heritage Center's mission: to educate, inspire, and witness to the church and community by collecting, preserving, and sharing the Anabaptist-Mennonite Story.

Duties and Responsibilities

- **Exhibits**—The Educational Curator will develop, install, and promote exhibits for the Mennonite Heritage Center in collaboration with the Collections Manager.
- **Educational Programming**—The Educational Curator is responsible for all educational programs and activities for the Mennonite Heritage Center. They will work with staff and the volunteer education committee to develop, implement, and promote programming in alignment with the Mennonite Heritage Center's mission.
- **Special Events**—The Educational Curator will work with volunteer committees and staff to coordinate special events for the Mennonite Heritage Center.
- **Publications**—The Educational Curator will work with the editor of *MHC Quarterly*, the Center's newsletter, to promote events and programs as well as sharing Anabaptist-Mennonite stories.
- **Grantwriting**—The Educational Curator will support the Executive Director in writing grants to secure support for exhibits and educational programming at the Mennonite Heritage Center.
- Other duties as required

Work Schedule

This is a full time (40 hours per week) position. The Educational Curator is responsible for providing regular museum coverage one Saturday a month. Additional weekend or evening coverage outside of usual working hours may be required in the course of special events or programs.

Job Requirements

- A master's degree in public history, or equivalent experience.
- To fulfill the needs of this position, the Public Historian needs to be familiar with best practices in exhibit design and historical interpretation.
- The Educational Curator needs to have effective organization and communication skills.
- Basic computer skills are essential.
- Good interpersonal and problem-solving skills
- Prior knowledge and familiarity with Mennonites in eastern Pennsylvania is helpful.
- The Educational Curator primarily works in an office environment. Moderate physical activity may be required in the course of fulfilling duties.

Compensation

The salary range for this position is \$45,000 to \$50,000, plus benefits. The Mennonite Heritage Center offers health insurance, paid vacation, a flexible work schedule, and a retirement contribution.

To apply, send a resume and cover letter to Joel Horst Nofziger at nofzigerj@mhep.org